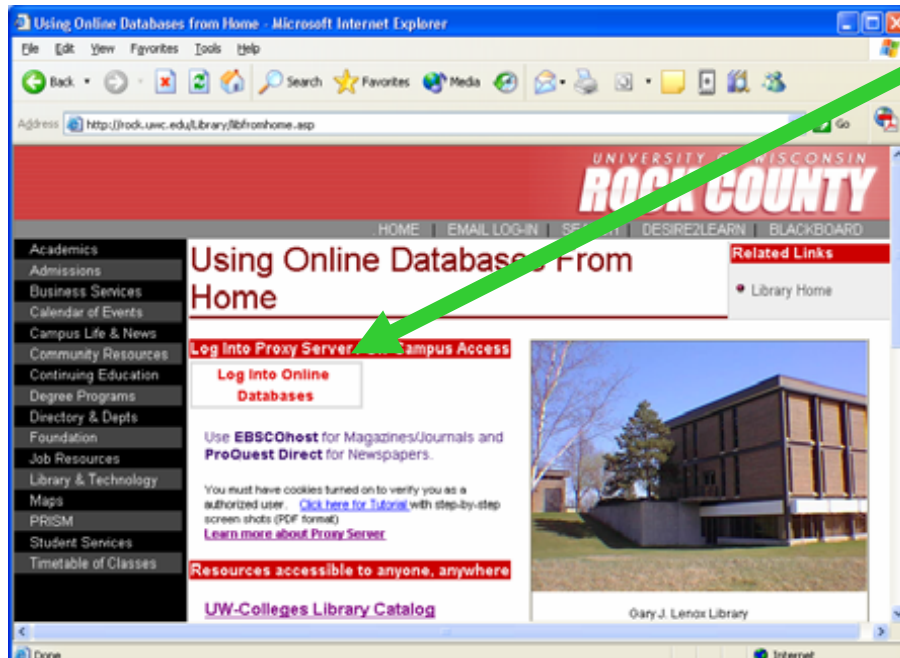
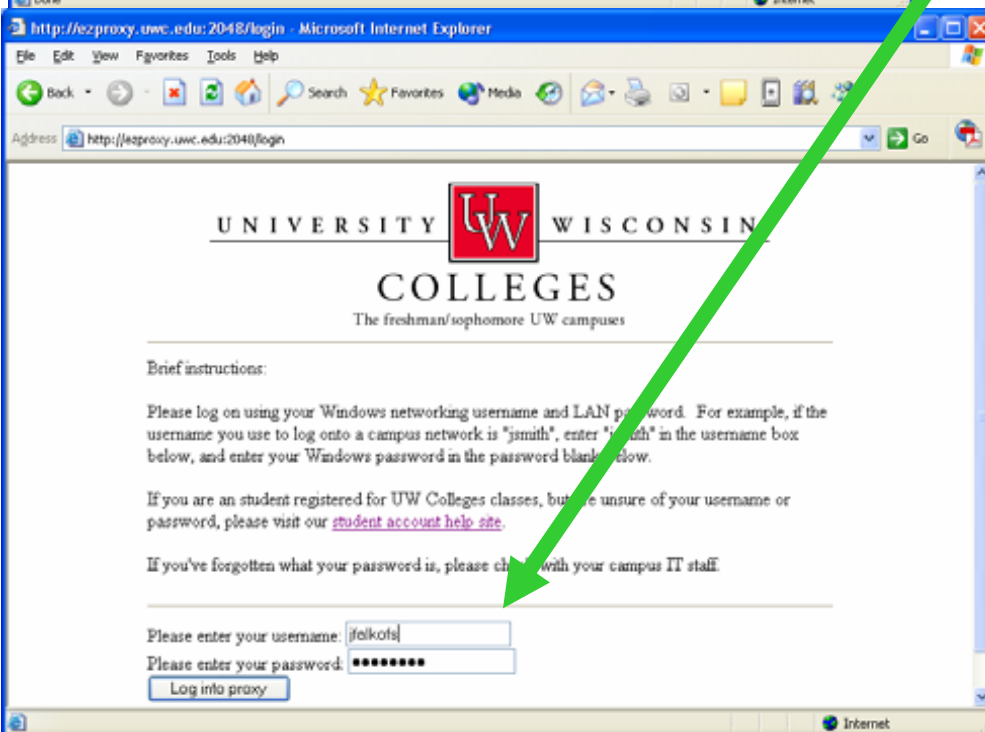


Logging Into Online Databases From Home

To get access to newspapers, magazines, and journals, you will need to log into the ONLINE DATABASES. Click the button link on the page: <http://rock.uwc.edu/Library/libfromhome.asp>
If you face problems – it is likely that your computer does not have COOKIES enabled. These are required to authenticate you as a valid user. If you have problems, see the end of this document for instructions to turn COOKIES on.



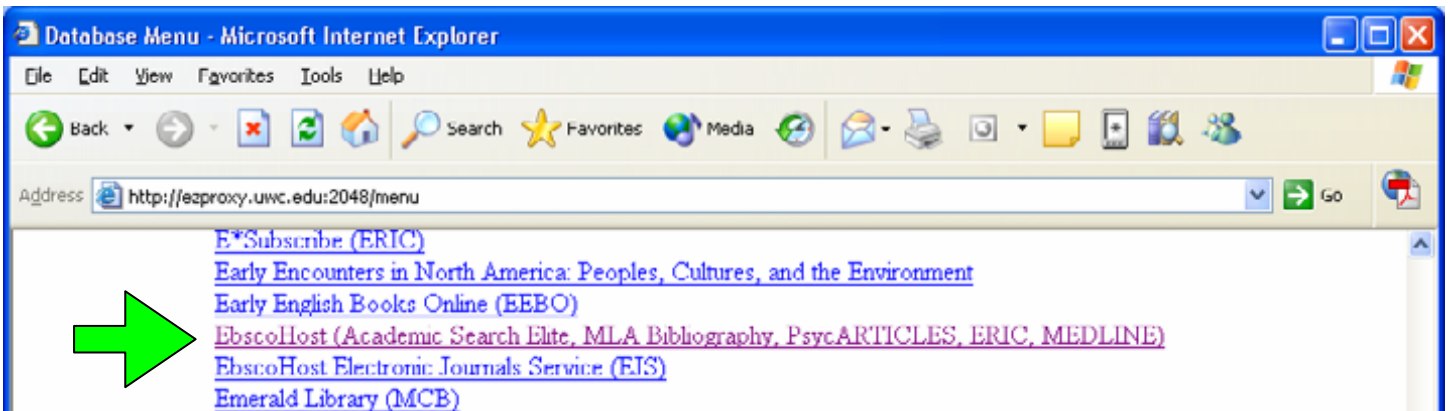
STEP 1) On the page USING ONLINE DATABASES FROM HOME, click on the button **Log Into Online Databases**



STEP 2) On the next screen – enter your campus network username and password.

For example, for **John Smith** with an ISO number of **12345670** and social security number of **123-45-6789** and birthdate of **5/21/81**
The username would be **SMITJ4567** (using name and ISO number),
and the password would be **6789!!81** (using last four digits of Social Security Number and last two digits of birth year – separated by Exclamation marks).
Faculty and staff have different combinations of userID and password – as shown in the next image example

STEP 3) Locate the Database you wish to access
For Magazines and Journals – use **EBSCOhost**
For Newspapers – use **ProQuest Direct**



Additional listings as you scroll down the page



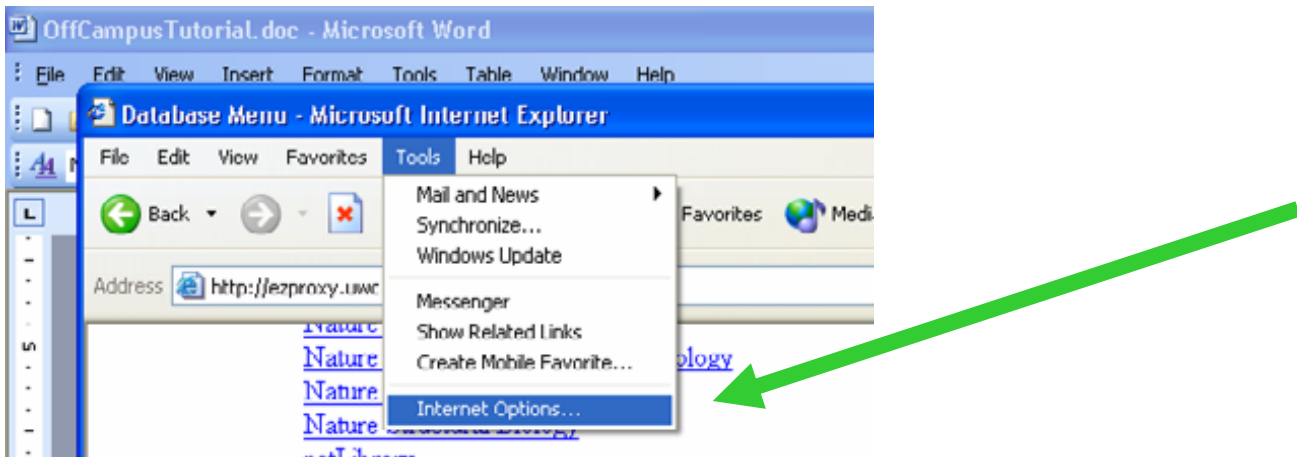
STEP 4) When you are done viewing the databases – close ALL web browser windows. This will terminate your current log-in session (please do this to make resources available for other students).

Troubleshooting

If you are not able to log into the databases, it is likely that COOKIES have been disabled on your computer. If you are running anti-virus software or anti-Spyware software – please consult your owner’s manual on how to allow UW-Colleges sites to be permitted on your computer.

If you are not using special software to stop cookies, then your internet browser likely has security settings set too high to interact with cookies.

In Internet Explorer, use the menus for TOOLS > OPTIONS > INTERNET OPTIONS



Click on the **PRIVACY** tab, and set your privacy / security level to **MEDIUM**.

On the same screen, click on the **ADVANCED...** button and also make sure that the box is **UNCHECKED** for **Override Automatic Cookie Handling**.

Click OK, and OK to return to your browser screen. Try accessing the login site again.

